

Virginia Department of Labor and Industry (181)

Commissioner

Executive Assistant

Human Resources Services

- HR policy development and implementation
- Benefits administration
- Equal employment rights and compliance
- Training and career development
- Employee recruitment & selection
- Compensation & reward and recognition
- Salary administration
- Performance management

Administrative & Financial Services

Finance & Accounting

- Accounting
- Fiscal reporting
- Travel
- Budgeting
- Revenue collections
- Financial management and compliance (including grants)
- Asset management
- Risk management
- Develops and maintains internal controls
- Ensures accuracy of payroll transactions

Information Technology

- IT systems
- IT data security
- Technology resources
- Software, hardware and infrastructure issues
- Agency website maintenance

General Services

- Contract management
- Purchasing
- Facilities management
- General service support
- Mailroom operations

Registered Apprenticeship

- Assist employers in developing and maintaining training programs
- Assist employers in recruiting qualified apprentices
- Implements the Virginia Voluntary Apprenticeship laws
- Provides staffing for the Virginia Apprenticeship Council
- Maintain the Commonwealth Apprenticeship Administration System

Apprenticeship Council

Assistant Commissioner of Programs

Safety & Health Codes Board

VOSH Compliance

- Enforces occupational safety and health laws and regulations
- Provides outreach and training services
- Issues permits for lead and asbestos abatement projects
- Conducts planned and unplanned inspections
- Assures compliance with the VA Overhead High Voltage Line Safety Act
- Investigate workplace fatalities and workplace complaints

Labor & Employment Law

- Enforces state laws governing minimum wage and child labor
- Investigates complaints
- Administer work & theatrical permits for minors
- Conducts settlement and informal conferences
- Civil penalty assessment

Legal Services, Research & Analysis, Planning & Policy, and Whistleblower Protection

Legal Services

- Provide legal support
- Subpoena processing
- Freedom of Information Act (FOIA) requests

Planning & Policy

- Coordinates regulatory, policy and procedural requirements
- Oversees and coordinates the development and adoption of Safety, Health and Boiler regulations
- Records management
- Strategic planning
- Agency policy statements
- Legislative bill coordination

Research & Analysis

- Collects and analyzes data on Virginia occupational-related injuries, illnesses, and fatalities
- The Survey of Occupational Injuries and Illnesses produces estimated injury and illness rates by industry

Consultation Services

- Assists employers in developing effective safety and health programs
- Administer the VA SHARP Program
- Provide training
- Coordinate and manage the VOSH Annual Conference

VPP

- Administer the VA Voluntary Protection Program (VPP)

Boiler & Pressure Vessel Safety

- Enforces the Boiler and Pressure Vessel Safety Act
- Conduct inspections of boilers and pressure vessels
- Assists in maintaining current certificates & finding inspectors
- Assures qualifications and high standards of technical competency of workers
- Investigates accidents and complaints
- Civil penalty assessment

Regional & Field Offices

Abingdon

Lynchburg

Manassas

Richmond

Roanoke

Tidewater

Verona